



STATE OF HAWAII
WIRELESS ENHANCED 911 BOARD

October 13, 2006
10:00 a.m.

Department of Accounting and General Services
Comptroller's Conference Room 410
Kalanimoku Building
1151 Punchbowl Street
Honolulu, Hawaii 96813

AGENDA

- I. Call to order
- II. Review of Minutes for September 8, 2006 Board Meeting.
- III. Committee Updates by Chairs.
 - a. Finance Committee
 - b. Technical Committee
 - c. Policies and Objectives Committee
 - d. Administration Committee
- IV. PSAP Status Updates
 - a. Kauai
 - b. Oahu
 - c. Molokai
 - d. Maui
 - e. Hawaii
- V. Executive Director's Monthly Report
- VI. Discussion Items.
 - a. Additional Hours for PM for PSAPs
 - b. Establishing Trust Accounts or Promissory Note Letters for the PSAPs
- VII. Announcements
- VIII. Next meeting date and location
- IX. Adjournment

State of Hawaii
Wireless Enhanced 911 Board

SUBJECT: Minutes of October 13, 2006 Meeting

Members in Attendance: Roy Irei, Russ Saito, Catherine Awakuni, Joel Matsunaga, Dexter Takashima, Richie Nakashima, Milton Matsuoka, Pete Jaeger, Jeff Yamane, and Paul Ferreira (attachment 1). Roy Irei was assigned the proxy for Gordon Bruce (attachment 2).

Staff in Attendance: Philip Kahue (Executive Director), Bill Doolittle (Technical Consultant), Tony Ramirez (PM for PSAPs), Kerry Yoneshige (ASO for DAGS), and Patricia Ohara (Deputy Attorney General).

Guests in Attendance: Clement Chan (PM for Oahu PSAPs).

1. The chair called the meeting to order at 10:04 a.m.
2. The minutes of the September 8, 2006 meeting were approved.
3. Committee Updates by Chairs
 - a. Finance Committee Report.
 - i. The Statement of Cash Flows shows the account balances for both the General Fund and the Grant Fund (attachment 3). End of month, September 2006 General Fund balance is \$13,628,142.73.
 - ii. End of month, September 2006 Grant Fund balance is \$916,469.19.
 - iii. Joel presented a forecasted budget for the board. However, there are a lot of notional numbers that may mislead the public on the actual revenues collected, and forecasted expenditures. A recommendation was made by Joel, to capture the budget at regular intervals for historical information, since the actual numbers will replace the notional numbers every month. **ACTION ITEM: Finance Committee will update this budget spreadsheet based on board input and actual dollar amounts, but will maintain historical amounts based on the date of the spreadsheet.**
 - iv. Joel also recommended that it was time for the fund to be audited, which would include the budget we have presented. **ACTION ITEM: ED will schedule an audit for the Wireless Enhanced 911 Fund, Grant Fund, and the budget breakdown for the board.**
 - b. Technical Committee Report (attachment 4).
 - i. Intrado Call Taker PSAP Training Update (attachment 5).
 1. Intrado submitted their cost proposal to provide train-the-trainer (2 hours) and basic training (4 hours) for Oahu at \$11,850 and \$9,450 respectively.
 2. Molokai sent Request for Service (RFS) Letters on September 27th. Pete had copies of the Letter that was sent to Verizon (attachment 6).

3. As a follow-up on the international call-back issue, Jayne Nantkes discussed this issue with NENA (National Emergency Number Association) and found that this issue is not unique to Hawaii. Hawaiian Telcom only has domestic call back capability (to show 10 digit phone numbers) to provide call back numbers to the PSAPs. International phones display 12-digit phone numbers and Hawaiian Telcom cannot accommodate the extra digits at this time. NENA has two subcommittees working on this issue at the national level.
 4. Pete proposed that the Technical Committee investigate, prioritize, and provide recommendations on whether to pursue the issues in paragraph 4 of his update. Russ Saito made the motion to approve the Technical Committee to explore the proposed issues, Joel seconded the motion, and it was carried unanimously. **ACTION ITEM: Technical Committee will explore the issues presented and make recommendations to the board at its next meeting.**
 5. Pete made the recommendation that the Board consider adding additional hours for Tony Ramirez, based on requests made by the county PSAPs to assist them in deploying Phase II services. Roy Irei also mentioned that during his visits to Kauai and Hawaii, similar requests were made during those meetings. This issue will be presented in the Executive Director's report later in the meeting.
 6. Joel recommended an audit to certify the 100% deployment of Phase II services for Maui. **ACTION ITEM: ED will work with Technical Committee and Richie Nakashima to establish an audit.**
 7. Joel also recommended some consumer education on the island of Maui, now that they are 100% deployed. **ACTION ITEM: ED will work with Richie Nakashima and Public Relations Committee to draft consumer education initiatives.**
- c. Policies and Objectives Committee Report
- i. Catherine Awakuni is the Consumer Advocate (Director of Consumer Advocacy for the State of Hawaii) for the Board. She assumed the position vacated by John Cole, and will serve as the Policy and Objectives Committee Chair.
 - ii. ED will forward proposed change in legislative language to exempt the Wireless Enhanced 911 Fund from the State Department of Budget and Finance Administrative Assessments. This assessment, charges each fund 5% of its balance to pay for administrative expenses of the State to operate the fund. However, the Wireless Enhanced 911 Fund is completely outside of the State Treasury, and no administrative expenses are incurred by the State to operate and manage this fund. Therefore, the Board will seek an exemption from this assessment. **ACTION ITEM: ED will forward the proposed legislative request to exempt the Fund from Budget & Finance Assessments to the Chair of the Policy and Objectives committee for review.**
- d. Administration Committee Report – Nothing to Report.

4. PSAP Status Updates. A combination of the PSAP representatives and the PM for PSAPs (Tony Ramirez) (Attachment 7)
 - a. Kauai –Request for Service (RFS) Letters to the wireless carriers are projected to go out on November 1st.
 - b. Oahu – Tony Ramirez recommended that along with Oahu, all PSAP managers should perform a power assessment test to determine if there is enough power to handle the new GIS mapping system.
 - c. Molokai – Milton Matsuoka submitted his resignation letter, but will remain on the board until a replacement is identified. Kerry opined that once a replacement is identified, and the Maui Mayor approves, the Governor can approve the interim appointment. The appointment must go forward to the Governor’s Office for Boards and Commissions, and forwarded to the Legislature for confirmation.
 - d. Maui
 - i. Tony Ramirez recommended that the Technical Committee develop a process for the PSAPs to implement new base stations/ cell sites by the wireless carriers.
ACTION ITEM: Technical Committee to establish a process for PSAPs to coordinate with wireless carriers when they put in new base stations/cell sites.
 - ii. Tony recommended that Tommy Takeshita receive a letter of achievement.
ACTION ITEM: ED will draft letter for Board Chair.
 - e. Hawaii - Hawaii County sent out their Request for Service (RFS) Letters to the wireless carriers today (October 13th).
5. Executive Director’s Report – (attachment 8) – Reports filed last month, and upcoming reports were highlighted.
 - a. The Public Relations Committee has approved the board website and will have the URL <http://hawaiiwirelesse911.hawaii.gov>. We confirmed with Derek Sodetani of DAGS that this website will be highlighted as an attached agency on the DAGS homepage.
 - b. The ED presented a proposal to increase the hours of the Program Manager for the PSAPs based on requests made by the County PSAPs. When initially proposed, Mr. Ramirez was to only serve in an oversight capacity with a projection of 504 hours till the end of the base period of the Akimeka contract (January 31, 2007). However, after visits with the County PSAPs and their Finance Directors on the islands of Kauai, and Hawaii, direct requests were made for his full-time assistance. In order to fulfill these requests, we projected an additional 662 hours for the Program Manager. This was graphically depicted on Attachment 9. Akimeka is utilizing hours on its base contract to meet the current demand until his increase can be approved by the board and the Governor. The request will be for 662 additional hours, \$1500 in additional travel, plus Hawaii General Excise Tax that will total \$77,618. Paul made a motion to accept the request for additional hours for the PM, Joel seconded the motion, and it was carried unanimously by the board.
ACTION ITEM: ED will submit the request to amend the Akimeka contract to add additional hours for the PM.

- c. The Chair asked about adding hours for the PM for the option year, and the ED will submit another amendment to add the PM to the Option Year.
- d. Russ recommended the Akimeka contract be exempted from the normal process of adding additional hours as a consultant contract. He stated that DAGS has an exemption on its CIP work. A similar exemption should be sought for the Akimeka contract. **ACTION ITEM: ED will work with ASO DAGS to draft a request to exempt Akimeka from the State procurement process to add additional hours to the Akimeka contract as needed and approved by the board.**
- e. Joel recommended that the Administration Committee evaluate Akimeka's performance and recommend to the Board at its next meeting on whether Akimeka should be extended on its first option year. **ACTION ITEM: Administrative Committee to evaluate Akimeka's performance in the base year, and make a recommendation to the Board at its next meeting on whether Akimeka should be extended on its contract into the first option year, scheduled to begin February 1, 2007.**

6. Discussion Items

- a. The Board Chair and PM for PSAPs visited the Finance Directors of Kauai, Hawaii, and City and County for Honolulu, and all indicated that a commitment letter from the Board would allow them to begin making purchases on behalf of their PSAPs. The City and County of Honolulu Account Manager also recommended the County and the Board execute an Inter-governmental Agreement (IGA) to facilitate how funds will be paid to the County. The Board Chair and PM also have a visit scheduled with the Maui County Finance Director next week. If Maui County will accept a commitment letter from the board as well, then this process negates the need to establish trust accounts with the counties. The Board agreed that commitment letters to the counties must be specific to their request to purchase specified items and not a blank check. The request from the county must be approved by the Technical Committee before the Finance Committee will draft the commitment letter to the county. Roy made a recommendation to assign the responsibility to establish the IGAs and commitment letters to the Finance Committee, and for the board to enter into the IGAs once approved by the Board; the motion was made by Paul, seconded by Joel, and carried unanimously. **ACTION ITEM: Finance Committee will work with the respective county finance directors to draft an IGA, where appropriate (Honolulu), and also draft the commitment letters from the Board to the Finance Directors of each county.**

7. Action Items.

a. Finance Committee:

- i. Update budget spreadsheet based on board input and actual dollar amounts, and maintain historical amounts based on the date of the spreadsheet.
- ii. Work with the respective county finance directors to draft an IGA, where appropriate (Honolulu), and also draft the commitment letters from the Board to the Finance Directors of each county.

b. Technical Committee:

- i. Explore the issues presented in attachment 4, and make recommendations to the board at its next meeting.
- ii. Establish a process for PSAPs to coordinate with wireless carriers when they put in new base stations/cell sites.

c. Administrative Services Committee: Evaluate Akimeka's performance in the base year, and make a recommendation to the Board at its next meeting on whether Akimeka should be extended on its contract into the first option year, scheduled to begin February 1, 2007.

d. Executive Director:

- i. Schedule an audit for the Wireless Enhanced 911 Fund, Grant Fund, and the budget breakdown for the board.
- ii. Work with Technical Committee and Richie Nakashima to establish a certification audit for Wireless Phase II coverage for Maui.
- iii. Work with Richie Nakashima and Public Relations Committee to draft consumer education initiatives for Maui.
- iv. Forward the proposed legislative request to exempt the Wireless Enhanced 911 Fund from the Budget & Finance Administrative Assessment (5%) to the Chair of the Policy and Objectives committee for review.
- v. Submit the request to amend the Akimeka contract to add additional hours for the PM.
- vi. Work with ASO DAGS to draft a request to exempt Akimeka from the State procurement process to add additional hours to the Akimeka contract as needed and approved by the board.
- vii. Draft letters of recognition for Tommy Takeshita, Jayne Nantkes and Clement Chan.

8. Announcements.

- a. Russ stated that he responded to the Small Business Hawaii article on the Wireless Enhanced 911 Board and Fund. His response should appear in the November issue of the publication explaining the purpose of the Board, and accomplishments made by the counties.

9. The next meeting is scheduled for Thursday, November 9, 2006 at the same location (DAGS Comptroller Conference Room).

10. The meeting was adjourned at 12:03 p.m.

**Wireless Enhanced 911
Board Meeting
October 13, 2006 – 10:00 a.m.
Department of Accounting and General Services
Comptroller's Conference Room 410
1151 Punchbowl Street, Honolulu, HI 96813**

Name	Agency	Phone
1. Bill Doolittle	911 INS/ANT	[REDACTED]
2. Paul K. Ferreira	HI. COUNTY PD	[REDACTED]
3. Tony Ramirez	AKIMEKA	[REDACTED]
4. Clement Chan	CDC DIT	[REDACTED]
5. PAT O'HARA	ADM Gen'l	[REDACTED]
6. Jeff Yomine	CINGULAR	[REDACTED]
7. Rysz Izei	T-MOBILE	[REDACTED]
8. Russ K. Saito	DARS	[REDACTED]
9. Richie Nakashima	MPPD	[REDACTED]
10. MILTON MITSUOKA	MPD	[REDACTED]
11. Catherine Awakuni	Division of Consumer Advocacy	[REDACTED]
12. Kerry Yonoshig	DARS	[REDACTED]
13. Deshaun [unclear]	KPD	[REDACTED]
14. Pete Jaeger	SPRINT/NEXTEL	[REDACTED]
15. JOEL MATSUWAGA	HAWAIIANTEL.com	[REDACTED]
16.		
17.		
18.		
19.		
20.		

Philip Kahue

From: Irei, Roy [Roy.Irei@hawaiieng.com]
Sent: Friday, October 13, 2006 9:55 AM
To: Philip Kahue
Subject: Fw: Your proxy

Fyi

Thanks,

Roy Irei
General Manager
Hawaii Engineering and Operations
[REDACTED]

-----Original Message-----

From: Bruce, Gordon <gbruce@hawaiieng.com>
To: Irei, Roy
Sent: Fri Oct 13 07:29:54 2006
Subject: RE: Your proxy

Roy

I'll assign my proxy to you

Thanks

Gordon

From: Irei, Roy [mailto:Roy.Irei@hawaiieng.com]
Sent: Thursday, October 12, 2006 5:42 PM
To: Bruce, Gordon
Subject: Your proxy

Gordon,
It is my understanding that you'll be absent for tomorrow's meeting? If so, can you please assign your proxy to another board member who'll be attending?

Thanks.

Roy Irei
General Manager
Hawaii Engineering and Operations
PCS: ([REDACTED])

10/13/2006

HAWAII WIRELESS ENHANCED 911 BOARD
STATEMENT OF CASH FLOWS
For month ending 30 Sep 06

FIRST HAWAIIAN BANK ACCOUNTS:

General Fund	ITEM	Beginning Balance	Net Change	Ending Balance
Cash Inflow:				
	Surcharge Collection	\$ 13,048,692.32	\$ 445,030.32	\$ 13,493,722.64
	Interest Income	\$ 382,828.97	\$ 46,684.75	\$ 429,513.72
	Subtotal Cash Inflow	\$ 13,431,521.29	\$ 491,715.07	\$ 13,923,236.36
Cash Outflow:				
	PSAP Reimbursement	\$ (123,355.55)		\$ (123,355.55)
	Board Member Travel Expense	\$ (10,336.02)	\$ (796.39)	\$ (11,132.41)
	Consultant-Akimeka	\$ (107,131.15)	\$ (44,086.67)	\$ (151,217.82)
	Audit Expense	\$ (7,825.00)		\$ (7,825.00)
	Board Strategic Planning Expenses	\$ (1,562.85)		\$ (1,562.85)
	Subtotal Cash Outflow	\$ (250,210.57)	\$ (44,883.06)	\$ (295,093.63)
	Totals	\$ 13,181,310.72	\$ 446,832.01	\$ 13,628,142.73

Grant Fund	ITEM	Beginning Balance	Net Change	Ending Balance
Cash Inflow:				
	Nextel Contribution	\$ 1,250,000.00		\$ 1,250,000.00
Cash Outflow:				
	Consulting Expense (Intrado)	\$ (131,500.00)		\$ (131,500.00)
	Maui Reception Expense	\$ (2,073.64)		\$ (2,073.64)
	Maui PSAP Deployment	\$ (199,957.17)		\$ (199,957.17)
	Subtotal Cash Outflow	\$ (333,530.81)	\$ -	\$ (333,530.81)
	Totals	\$ 916,469.19	\$ -	\$ 916,469.19

HAWAII WIRELESS ENHANCED 911 BOARD
STATEMENT OF CASH FLOWS
For month ending 30 Sep 06

Narrative (General Fund):

1. No Reconciliation issues.

Narrative (Grant Fund):

No Activity for the month.

Hawaii Enhanced 911 Board Meeting
Technical Committee Report
Pete Jaeger Chairman

Oct 13, 2006

1. **PSAP training**— Intrado proposal update.
 - Intrado working on the train the trainer
2. **Wireless Deployment updates**
 - a. **Maui- All carriers deployed**
 - b. **Honolulu** – request letters sent July 25.
 - ✦ Positron picked as the Mapping standard for Hawaii
 - ✦ All three Honolulu PSAPS meeting monthly with Wireless carriers to drive the process
 - ✦ All Carriers are in the trunk ordering and data gathering phase.
3. **International Dialing** – Technical Committee met - Jayne Nankes reported that Roger Hixson with NENA reports International callbacks are subjects now being worked in two groups - NENA's Wireless Subcommittee and a subcommittee in the ESIF (Emergency Service Interconnection Forum). Neither has a resolution, but both are considering methods that could allow handling of international numbers
- 4.. Technical committee to explore ideas and recommend ways to expand 911 coverage for all carriers Ideas to be presented are: 1. In building enhancements in State and County buildings state wide, 2. Expand wireless coverage in rural areas designated by Public Safety and State Civil 3. Refine the leasing process for wireless carriers to locate on State towers. 4. Interoperability with CAD programs for all PSAPs state wide 5. Improve mapping.

Respectably submitted by Pete Jaeger

Pete Jaeger

HI Stage 2 Proposal for training services not specified in current SOW between HI Wireless Board and Intrado

Purpose

This document outlines a proposal by Intrado for professional services not specified in the current Scope of Work between the Hawaii Wireless E9-1-1 Board and Intrado for Oahu PSAPs, in preparation for implementation of Wireless Phase II services.

City and County of Honolulu / Oahu PSAPs Training Program

The Oahu PSAPs deployment team has requested that Intrado develop and deliver a training program for wireless operations in the PSAP. Intrado's proposal is that the program would specifically detail:

- how wireless 9-1-1 call flow works,
- how to recognize various details of incoming wireless 9-1-1 calls,
- how to identify and trouble-shoot various system problems or failures in the delivery of wireless 9-1-1 calls, and
- additional training issues identified by the PSAP team which are critical for their understanding of how to effectively manage incoming wireless 9-1-1 calls.

This training program, at the Board's request, could also easily be delivered to all other PSAPs in the State as well.

Training Service Level Options

Intrado envisions three possible service level options for the above described training program.

Service Level 1 – Basic Training

Deliverable	Description	Component Cost
Development of presentation	Describes wireless E9-1-1 call flow for Hawaii, what information is presented in the E9-1-1 call in the specific HI format, how to interpret each of the data components, what issues can happen that result in problems for 9-1-1 data delivery, and how to report problems.	\$150/hr prep time, estimated 2 days effort, or flat rate of \$2,400 (whichever option you prefer)
Training materials	Intrado will provide electronic copies of training presentations and handouts developed specifically for the classes.	Included with development cost
Training presentation	On-site presentation of training class. Price is given at "preferred-customer" full daily rate. Intrado personnel will deliver as many classes per day as can be scheduled.	\$1,200 per day
Travel expenses	Travel time plus actual travel and lodging expenses to/from Honolulu. (Daily expense includes lodging, car rental, meals, and other incidentals.)	<ul style="list-style-type: none"> • Travel time = \$1,200 • Airfare – approximately 650 • Daily expenses – approximately 400 per day
Level 1 Total Estimate	Total including 1 day of training presentations	\$7,850
	Total including 2 days of training presentations	\$9,450
Option for Additional PSAPs ¹	Training for additional PSAPs may be added to this service level at the full day training presentation rate plus related travel expenses. (No additional development fees.)	\$1,200 per day of on-site training plus travel expenses

¹ **Note:** Additional PSAP training rate is on the assumption that on-site training presentations will be made during the same trip to Hawaii as for Oahu PSAPs. If a separate trip to the State is required, then additional travel fees will apply as applicable.

Service Level 2 – Train-the-trainer Training

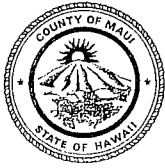
Deliverable	Description	Component Cost
Development of presentation	Same as Service Level 1 plus speaker notes	\$150/hr prep time, estimated 4 days effort, or flat rate of \$4,800 (whichever option you prefer)
Training materials	Intrado will provide electronic copies of training presentations and handouts developed specifically for the classes.	Included with development cost
Training presentation	On-site presentation of training class. Price is given at "preferred-customer" full daily rate. Intrado personnel will deliver as many classes per day as can be scheduled.	\$1,200 per day
Travel expenses	Travel time plus actual travel and lodging expenses to/from Honolulu. (Daily expense includes lodging, car rental, meals, and other incidentals.)	<ul style="list-style-type: none"> • Travel time = \$1,200 • Airfare – approximately 650 • Daily expenses – approximately 400 per day
Level 2 Total Estimate	Total including 1 day of training presentations	\$10,250
	Total including 2 days of training presentations	\$11,850
Option for Additional PSAPs ²	Training for additional PSAPs may be added to this service level at the full day training presentation rate plus related travel expenses. (No additional development fees.)	\$1,200 per day of on-site training plus travel expenses

Service Level 3 – Self-Paced Tutorial with Video and Audio

Deliverable	Description	Component Cost
Development of presentation	Customized self-paced tutorial delivered on CD to include video and audio presentation of topics described above plus additional information to be determined with PSAP Operations team.	Estimated 4 weeks development time. Let us know if you want a price quote on this.
Training materials	Intrado will provide electronic copies of training presentations and any other materials developed specifically for the classes.	Included with development cost

The above options are provided to the Hawaii E9-1-1 Wireless Board for budgetary purposes. More exact costs will be determined when the Board directs Intrado as to which option or combinations of options they choose.

² **Note:** Additional PSAP training rate is on the assumption that on-site training presentations will be made during the same trip to Hawaii as for Oahu PSAPs. If a separate trip to the State is required, then additional travel fees will apply as applicable.



ALAN M. ARAKAWA
MAYOR

OUR REFERENCE
YOUR REFERENCE

POLICE DEPARTMENT

COUNTY OF MAUI

55 MAHALANI STREET
WAILUKU, HAWAII 96793
(808) 244-6400
FAX (808) 244-6411



THOMAS M. PHILLIPS
CHIEF OF POLICE

GARY A. YABUTA
DEPUTY CHIEF OF POLICE

September 27, 2006

Mr. Peter McHale
Verizon Wireless
One Verizon Place, MS FA3B1REG
Alpharetta, GA 30004

Dear Mr. McHale:

Subject: Wireless Phase II Deployment for Molokai

The Maui Police Department is hereby requesting that Verizon Wireless resume deployment of Wireless Phase II for the island of Molokai.

Please contact Mr. Tommy Takeshita at (808) 244-6338 or Lieutenant Tivoli Faaumu at (808) 244-6375 for any scheduling or concerns.

Very truly yours,


THOMAS M. PHILLIPS
Chief of Police

c: ✓ State of Hawaii Wireless E911 Commission

Attach 6

Hawaii Wireless E9-1-1 Deployments

Status Report **October 13, 2006**

Maui PD (Phase II Complete)

- Meeting scheduled with the Maui County Finance Director, E-911 Board Chairman and the PSAP Project Manager on October 18, 2006 in Maui.
- Other Maui PD PSAP updates included on the Intrado report.

Issues:

- A process needs to be developed to include new WSP cell sites. This process should be implemented by all counties after the Phase II implementation for their respective Counties. The process should identify the following:
 - Coordination of the WSP, PSAP, and E-911 service provider for establishment of ESRK distribution.
 - WSP responsibilities for providing information to Intrado for new cite addition to the Intrado Data base.
 - WSP responsibilities for providing cell site location to the PSAP for addition of the mapping system.
 - PSAP responsibility for updating mapping information.
 - Coordination of the WSP, PSAP, and E-911 service provider for testing and establishment of the new site(s).

Recommendations:

- The Wireless E-911 Technical Committee should assist Maui PSAP manager (Tommy Takeshita) to develop a process to add new cell sites to the Maui Phase II system and this process should be incorporated by the other PSAPs during their respective deployments.
- Recommend Mr. Tommy Takeshita (Maui PD) receive a Letter of Outstanding Accomplishment for accomplishing the Wireless Phase II milestone for Maui County.
- Recommend a press release for Maui County achieving Wireless Phase II status.
- Recommend RFS letters are submitted to all WSP to continue with Phase II deployment of the Islands of Molokai and Lanai.

Oahu PSAPs (Phase II in Progress, RFS letters submitted 7-25-06)

- Meeting conducted with the City & County Director of Finance Office, E-911 Board Chairman, and the PSAP Project Manager on October 12, 2006. Outcome of meeting was positive. The Finance Office will accept a commitment letter from the Wireless Enhanced 911 Board as a

funding source document to move forward with procurements and accept reimbursement from the Wireless Fund.

- Other Oahu updates included on the Intrado report.

Issues:

- Implementation of the new mapping system will require additional electrical power in the communications rooms where the equipment is located.
- Training for the dispatch operators and supervisors (as a direct result of the new wireless equipment implemented) will result in overtime wages unaccounted for by the agencies.

Recommendations:

- Recommend PSAP managers conduct assessments to ensure adequate electrical power is available for the new equipment (mapping system).
- Wireless E-911 Finance Committee review the statute and provide guidance to all Counties with regard to Recovery and Reimbursement for overtime wages for dispatcher and supervisors as a result of new technologies and wireless E-911 implementation.

Hawaii PSAPs (Phase 0)

- RFS letters are expected to be submitted to all carriers during October 2006.
- Meeting conducted with the Hawaii County Director of Finance Office, E-911 Board Chairman, and the PSAP Project Manager on October 6, 2006. Outcome of meeting was positive. The Finance Office will accept a commitment letter from the Wireless Enhanced 911 Board as a funding source document to move forward with procurements and accept reimbursement from the Wireless Fund.

Issues:

- Manpower Concerns: Hawaii County will be requesting direct assistance from the PSAP Project Manager to facilitate their wireless E-911 deployment.
- With the implementation of the proposed mapping system, Hawaii County PSAP operators don't have the proper real estate area for the additional new equipment. Hawaii County will be requesting new furniture to facilitate the new equipment.
- Implementation of the new mapping system will require additional electrical power in the communications rooms where the equipment is located.

Recommendations:

- Technical Committee and Board approval for new furniture to accommodate the new equipment.
- Recommend PSAP managers conduct assessments to ensure adequate electrical power is available for the new equipment.

Kauai PSAP (Phase 0)

- RFS letters are expected to be submitted to all carriers November 1, 2006.
- Meeting conducted with the Kauai County Director of Finance Office, E-911 Board Chairman, and the PSAP Project Manager on September 28, 2006. Outcome of meeting was positive. The Finance Office will accept a commitment letter from the Wireless Enhanced 911 Board as a funding source document to move forward with procurements and accept reimbursement from the Wireless Fund.

Issues:

- Manpower Concerns: Kauai County will be requesting direct assistance from the PSAP Project Manager to facilitate their wireless E-911 deployment.
- Kauai County experiencing technical problems with their CAD system. PSAP Project Manager will meet with Kauai County representatives, Hawaiian Telcom representatives, and IPC representatives on October 23-24 to resolve issues or make recommendation to Kauai County representatives.
- Implementation of the new mapping system will require additional electrical power in the communications rooms where the equipment is located.

Recommendations:

- Recommend PSAP managers conduct assessments to ensure adequate electrical power is available for the new equipment.

State of Hawaii
Wireless Enhanced 911 Board

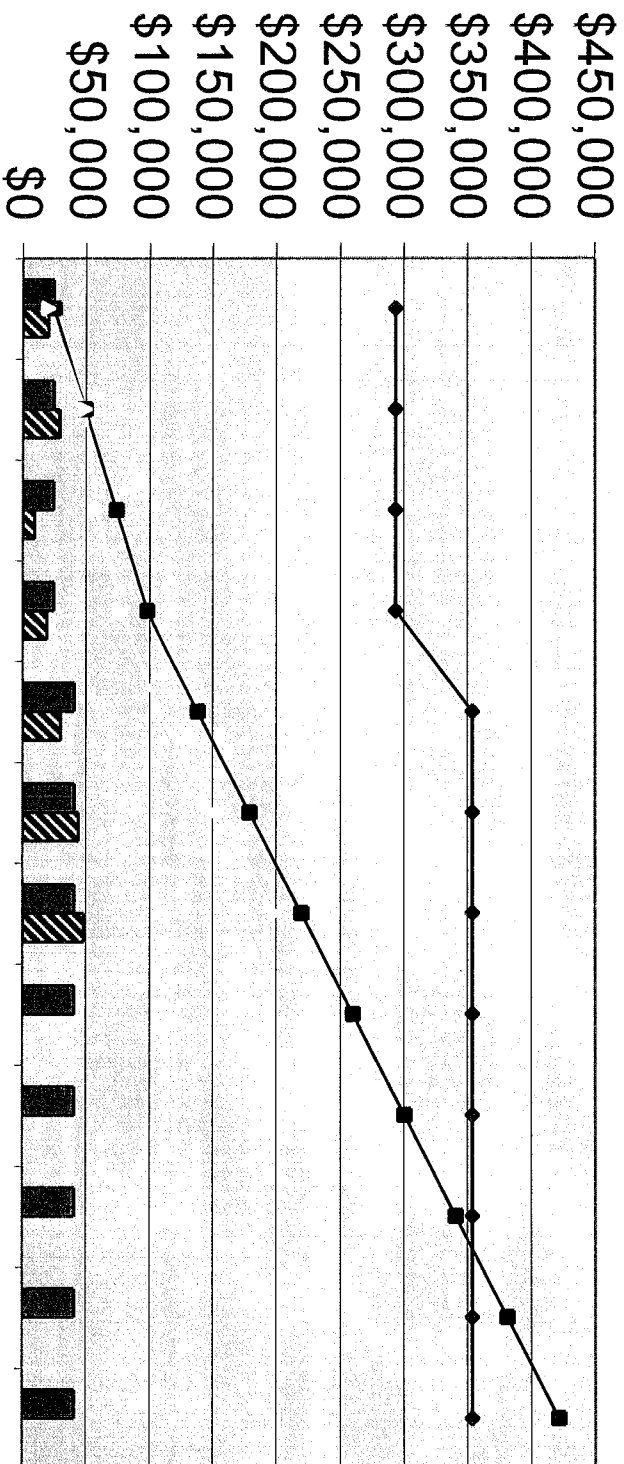
Executive Director's Monthly Report
October 13, 2006

1. Reports Filed
 - a. Quarterly
 - i. October 5: Report of Funds Not Deposited in the State Treasury
 - ii. October 5: Journal Voucher for Report of Funds Not Deposited in the State Treasury
 - iii. October 13: Quarterly Update of Revenue Estimates
 - b. Annual
 - i. October 10: Annual Report to the Legislature
 - ii. October 10: Annual Report on Goals and Objectives
2. Inquiries – None
3. Upcoming Reporting Requirements
 - a. Quarterly – November 15: PSAP Readiness Grant Fund
 - b. Annual – October 17: Variance Report
 - c. Other – None
4. Fund Activity – Budget Financial Reporting for Board
5. Action Items.
 - a. Attendance at State Procurement Office Classes
 - i. Small Purchases – September 26th
 - ii. Professional Services – October 5th
 - iii. Sole Source – October 26th
 - iv. Competitive Sealed Proposals – November 16th
 - v. Competitive Sealed Bids – December 14th
 - b. NASNA Conference, Indianapolis – October 17-18
 - c. Website – hawaiiwirelesse911.hawaii.gov on DAGS site
 - d. Budget Request to Increase Hours for Program Manager for PSAPs

Monthly Expenditures - Planned vs. Actual

(Labor, Travel, & Misc ODC)

Expenditures in Dollars



Months by Period of Performance

Planned Expenditures / Month	Feb-06	Mar-06	Apr-06	May-06	Jun-06	Jul-06	Aug-06	Sep-06	Oct-06	Nov-06	Dec-06	Jan-07
Actual Expenditures / Month	24444	24444	24444	24444	40479	40479	40479	40479	40479	40479	40479	40479
Contract Value	20067	28998	9013	19006	29853	43819	48182					
Forecasted Expenditures (cum)	24444	48887	73331	97774	138253	178732	219211	259690	300169	340648	381127	421606
Actual Expenditures (cum)	20067	49065	58078	77084	106937	150756	198938					